



2024 annual general meeting

Business to be transacted

1. **Apologies:** Receive apologies for absence.
2. **Minutes:** The secretary will move: That the minutes of the annual general meeting held on 26 March 2023, as presented to this meeting, be approved as a true record.
3. **Business arising from the minutes:**
4. **Reports:** Receive management committee reports:
 - (i) President's report;
 - (ii) Secretary's report;
 - (iii) Treasurer's report including the presentation of the balance sheet and statements of account for the 2023 financial year;
 - (iv) Building director's report
 - (v) Technical director's report;
 - (vi) Social convener's report;
 - (vii) Chair of Productions' report;
 - (viii) Publicity officer's report;
 - (ix) Bookings officer's report;
 - (x) FOH manager's report;
 - (xi) Wardrobe manager's report;
 - (xii) Librarian's report.
5. **Audit report:** Receive the Auditor's report on the books and accounts for the 2023 financial year.
6. **Alliance report:**
7. **Election of Management Committee and Production Committee:**
 - (i) President;
 - (ii) Vice president;
 - (iii) Honorary secretary;
 - (iv) Honorary treasurer;
 - (v) Assistant secretary;
 - (vi) Assistant treasurer;
 - (vii) Building director;
 - (viii) Technical director;
 - (ix) Social convener;
 - (x) Chair of productions;
 - (xi) Publicity officer;
 - (xii) Bookings officer;
 - (xiii) FOH manager;
 - (xiv) Wardrobe manager;
 - (xv) Librarian;
 - (xvi) Immediate past-president (dependent upon election of a new president)
 - (xvii) Production committee – six members.
8. **Appoint an auditor**
9. **Appoint an honorary solicitor**
10. **General business on notice of motion: Amendment to Constitution:**

On behalf of the management committee, Stuart Morgan proposes and Julianne Shearer seconds: That pursuant to s.29(2) of the Collections Act 1966, the following resolution to amend the Constitution of GCLT be submitted to the Department of Justice and Attorney General for approval:

It is resolved, pursuant to clause 25 of the Constitution of Gold Coast Little Theatre that the Constitution be amended as follows:

1. *Clause 12(a) be amended*
 - (a) *by deleting the words “Chairman of Productions” and inserting the words “Artistic Director”;*
 - (b) *by deleting the words “Bookings Officer” and inserting the words “Box Office Manager”; and*
 - (c) *by deleting the word “Librarian” and inserting the words “Rights Acquisition Officer”.*
2. *Clause 12(b) be amended by deleting the words “Chairman of Productions” and inserting the words “Artistic Director”.*
3. *Clause 7(d) be amended by deleting the word “ninety” and inserting the word “thirty”.*
4. *Clause 11(a) be amended by inserting the words “postal or” in the second line after the word “and” and before the word “residential”.*

11. Any other business

Closure