



Minutes of annual general meeting

Minutes of the annual general meeting of members of Gold Coast Little Theatre held at the theatre on Sunday 26 July 2020.

Present: Patron and Life member Bruce Shearer; Life members Maria Buckler, Shane Caddaye (production committee), Del Halpin (production committee), Nina Khan, Leo Mevissen, Nellie Mevissen and Julanne Shearer; members Zul Afanso, Amy-Louise Anderson (chair of productions), Flynn Anderson, Louise Anderson, Ray Anderson, Wendy Barnes, Joel Beskin, Andrew Borg, Chris Catherwood (production committee), Dawn China, Pam Collins, Marilyn Culell, Kristine Dennis, Kay Docker, Terry Docker, Lawrie Esmond (technical director), Joe Feeney, Di Francis (production committee), Daniel Green, Elaine Hargrave, Margaret Homes, Todd Jesson, Robert Kendall, Rob Kenna, Carole Lange, Ralph Lenton (honorary secretary), Sue Lenton (assistant treasurer), Peter Lloyd (honorary treasurer), Darren Marshall (production committee), Roger McKenzie (president – in the chair), Stuart Morgan (publicity director), Lee Patterson (production committee), Kate Peters, Helen Reeve, Rowena Ryan, Narelle Schmalken, Graham Schultz, Leeanne Schultz, Lyn Smith (librarian), Ross Smith, Henk Steenhuis (social convener), Isabelle Sutton (assistant secretary), Jeffery Walker, Denis Watkins, Michelle Watkins, Bob Watson (front of house manager), Jenny White and Shirley Whitehouse (wardrobe manager).

Opening: Roger called the meeting to order at 2:02pm and welcomed members. He reminded everyone to maintain social distancing and keep Covid-19 precautions in mind.

- 1. Apologies:** Apologies for absence were received from David Corby, Laney McLean (immediate past president), Murray McLean, Michelle Macwhirter (marketing manager), Les Peters, Sue Salamacha, Lorraine Redden, Jan Whackett, Ann Williams and Russell Williams.
- 2. Minutes:** Ralph moved, Henk seconded: That the minutes of the annual general meeting of members of Gold Coast Little Theatre held on 29 September 2019, as presented at this meeting, be approved as a true record. **CARRIED**
- 3. Matters arising from the minutes:** None
- 4. Management committee reports:** Reports from the president, honorary secretary, honorary treasurer, technical director, chair of productions, publicity director, acting booking officer, front of house manager, librarian and wardrobe manager were presented to the meeting.
- 5. Audit report:** Peter moved, Amy seconded: That the auditor's report on the books and accounts for the six months ended 31 December 2019 as presented to this meeting be accepted. **CARRIED**
- 6. Alliance report:** At Roger's invitation, Joel reported on the activities of Gold Coast Theatre Alliance over the past few months. The last delegate meeting had been held in February and the Alliance AGM was scheduled for August. At the conclusion of Joel's presentation, Amy asked Joel to convey GCLT's appreciation of the work the Alliance was doing to pass on information about the Covid-19 pandemic. The information had proved very helpful.
Joel moved, Bruce seconded: That the reports presented to this meeting be accepted. **CARRIED**

Gold Coast Little Theatre respectfully acknowledges the Yugambah People who are the traditional owners of this land on which we meet. We pay our respects to their Elders both past and present, and to all Aboriginal and Torres Strait Islander peoples.

7. Election of management committee and production committee:

- 7.1. **President:** Roger McKenzie was nominated by Denis Watkins, seconded Henk Steenhuis; Stuart Morgan was nominated by Peter Lloyd, seconded Amy-Louise Anderson.

Roger and Stuart each addressed the meeting. Roger called for a ballot of financial members present and appointed Life members Leo Mevissen and Maria Buckler as scrutineers for this and subsequent elections. Ralph announced the result of the ballot and Roger declared Stuart elected.

Stuart thanked members for their support.

Ralph advised he would destroy the ballot papers of this and subsequent elections in accordance with clause 22(b) of the Constitution.

- 7.2. **Vice president:** Julanne Shearer was nominated by Shane Caddaye, seconded Del Halpin. There being no further nomination, Roger declared Julanne elected.
- 7.3. **Honorary secretary:** Ralph Lenton was nominated by Bob Watson, seconded Peter Lloyd. There being no further nomination, Roger declared Ralph elected.
- 7.4. **Assistant secretary:** Isabelle Sutton was nominated by Amy-Louise Anderson, seconded Sue Lenton. There being no further nomination, Roger declared Isabelle elected.
- 7.5. **Honorary treasurer:** Peter Lloyd was nominated by Amy-Louise Anderson, seconded Stuart Morgan. There being no further nomination, Roger declared Peter elected.
- 7.6. **Assistant treasurer:** Wendy Barnes was nominated by Shane Caddaye, seconded Julanne Shearer. There being no further nomination, Roger declared Wendy elected.
- 7.7. **Building director:** Andrew Borg was nominated by Bob Watson, seconded Lawrie Esmond; Daniel Green was nominated by Denis Watkins, seconded Elaine Hargrave; Rob Kenna was nominated by Amy-Louise Anderson, seconded Stuart Morgan.

Andrew, Daniel and Rob each addressed the meeting. Roger called for a ballot of financial members present. Ralph announced the result of the ballot as a tie between Daniel and Rob and advised that in accordance with clause 20(d) of the Constitution the chair had a second or casting vote. Roger cast his second vote in favour of Daniel. After discussion, Daniel withdrew his nomination. Roger declared Rob elected.

- 7.8. **Technical director:** Lawrie Esmond was nominated by Andrew Borg, seconded Bob Watson. There being no further nomination, Roger declared Lawrie elected.
- 7.9. **Chair of productions:** Amy-Louise Anderson was nominated by Del Halpin, seconded Chris Catherwood. There being no further nomination, Roger declared Amy elected.
- 7.10. **Publicity director:** Stuart Morgan was nominated by Amy-Louise Anderson, seconded Isabelle Sutton. There being no further nomination, Roger declared Stuart elected.
- 7.11. **Booking officer:** Jeffery Waker was nominated by Bob Watson, seconded Henk Steenhuis. There being no further nomination, Roger declared Jeffery elected.
- 7.12. **Wardrobe manager:** Shirley Whitehouse was nominated by Bob Watson, seconded Henk Steenhuis. There being no further nomination, Roger declared Shirley elected.
- 7.13. **Front of house manager:** Bob Watson was nominated by Sue Lenton, seconded Amy-Louise Anderson. There being no further nomination, Roger declared Bob elected.

- 7.14. **Librarian:** Lynette Smith was nominated by Ralph Lenton, seconded Bob Watson. There being no further nomination, Roger declared Lynette elected.
- 7.15. **Social convener:** Henk Steenhuis was nominated by Roger McKenzie, seconded Sue Lenton. There being no further nomination, Roger declared Henk elected.
- 7.16. **Immediate past president:** As a result of the election for president, Roger became the immediate past president.
- 7.17. **Production committee:**

Shane Caddaye was nominated by Lee Patterson, seconded Amy-Louise Anderson
 Chris Catherwood was nominated by Shane Caddaye, seconded Del Halpin
 Di Francis was nominated by Shane Caddaye, seconded Lee Patterson
 Del Halpin was nominated by Amy Anderson, seconded Shane Caddaye
 Rob Kenna was nominated by Stuart Morgan, seconded Amy-Louise Anderson
 Darren Marshall was nominated by Shane Caddaye, seconded Del Halpin
 Stuart Morgan was nominated by Amy-Louise Anderson, seconded Isabelle Sutton
 Lee Patterson was nominated by Chris Catherwood, seconded Shane Caddaye
 Julanne Shearer was nominated by Del Halpin, seconded Shane Caddaye

Stuart withdrew his nomination

Roger called for a ballot of financial members present. As a result of the ballot, Roger declared Shane, Chris, Di, Del, Rob and Lee elected.

[The following business was conducted during the counting of the votes in the above elections.]

- 8. **Appointment of auditor:** Peter moved, Julanne seconded: That Alan Scott of A Counting House be appointed auditor. **CARRIED**
- 9. **Appointment of honorary solicitor:** Ralph moved, Marilyn seconded: That Julanne Shearer of Cronin Shearer Lawyers be appointed honorary solicitor. **CARRIED**
- 10. **Motion from the management committee to award Life membership:** Roger moved, Shirley seconded: That the Management Committee having considered in accordance with Clause 5(b) of the Constitution a proposal from Life member Shane Caddaye and member Chris Catherwood, this meeting awards Life membership of Gold Coast Little Theatre to Lynette Smith. **CARRIED**

After presentation of a citation and flowers, Lyn thanked members and said she was delighted to be appointed Life member. The people she had met at GCLT over the years were sincere and had been good friends to her. She enjoyed working with them. The theatre was very dear to her heart. Members responded with acclamation.

- 11. **Other general business:**
 - 11.1. **Grant:** Julanne reported that Gold Coast City Council was offering grants of \$5,000 to community organisations to help them recover from Covid-19. Members agreed that Peter and Ralph should liaise with Julanne to apply for a grant.
 - 11.2. **Productions:** Amy outlined plans for “mini” productions for the rest of 2020 and a full program for 2021.
 - 11.3. **Anniversary:** Roger reported that plans to celebrate our 70th anniversary this year had been cancelled because of Covid-19 and it was now planned to incorporate a commemoration of the anniversary with the Christmas party in December.

Closure: There being no further business, Roger closed the meeting at 3:01pm.